
Digital Content Manger - Education Platforms

Company: Athlos Academies **Location:** Boise, ID **Reports to:** Chief of Schools and Academics
Classification: Full-time, salary, exempt **Benefits:** Yes **Compensation:** DOE

Duties and Responsibilities

- Provide online product expertise for the Athlos Academies network of schools; help to train teachers and school leaders in best-practices in use of Athlos online products.
- In all Athlos and partner schools, oversee the implementation of online platforms prescribed by Athlos.
- Meet with school-based IT, instructional coaches, and other school contacts to ensure fidelity of implementation and user feedback
- Research, develop, and create uniformity within platforms and appropriate hierarchical structures to enable ease of use by users
- Develop and implement professional development opportunities with fully-implemented and partnered schools including both onsite and virtual opportunities (some travel required)
- Create online courses and webinars for training purposes; maintain and update resources available on online learning management system
- Work collaboratively with other members of the Athlos team to ensure the integration of three Pillars of Performance, school-wide structures, and other professional development courses
- Collect, analyze, and use data to improve implementation of related strategies and continuously seek to improve outcomes
- Create and distribute monthly reports related to implementation fidelity and outcomes
- Support school data based decision making processes.
- Develop and manage departmental budgets as needed
- Participate in ongoing professional development opportunities in online platform management and product management
- Partner with technology partners to drive tooling and systems improvements
- Other duties as assigned

Qualifications and Experience

Experience Required:

- Minimum of three (3) years of experience with online education platforms

Certification(s) Preferred:

- Project Management Professional (PMP)
- Canvas Train the Trainer
- Tableau

Skills/Intangibles

- Growth mindset
- Reflective practitioner
- Innovative
- Creative problem solver
- Willing to take risks
- Effective at time management
- Excellent organization, inter-personal, and communication skills
- Able to build and support a culture of trust and collaboration
- Willingness to plan and work collaboratively with a team
- Seeks out professional learning
- Knowledge of state and national standards
- Knowledge of best practices and a willingness to continue to learn and try new strategies
- Knowledge of standards-based grading, student-led conferences, active teaching strategies, and effective classroom management strategies

TO APPLY: Visit www.athlosacademies.org/careers for application; submit resume and application to hr@athlosacademies.org

CONTACT: Athlos Academies Headquarters: 918 W. Idaho St. | Boise, ID | 83702

Office: (208) 519-4000 **HR Fax:** (208) 917-4626 **Web:** www.athlosacademies.org

EQUAL OPPORTUNITY EMPLOYER: Athlos Academies is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, age, sex, marital status, national origin, ancestry, disability, handicap or veteran status.